

Request for Expression of Interest

For

Empanelment of Designers/Designer Firms/Agencies/Artist Firms for making and fixing of Murals, Sculptures, Wall Painting at various Locations in Haridwar.



Issued by:

Vice Chairman

HRDA

Haridwar, Pin 249408.



EXPRESSION OF INTEREST

Empanelment of Designers/Designer Firms/Agencies/Artist Firms for making and fixing of Murals, Sculptures, Wall Painting at various Locations in Haridwar.

Haridwar Rookee Development Authority (HRDA) invites Expression of Interest (EOI) from various Designers/Designer Firms/Agencies/Artist Firms for making and fixing of Murals (Mosaic, Tile, Concrete, Steel, Fibre, Mix Media, Scrap (3D & 2D) etc.), Sculptures (Bronze, stone carvings, steel, (plain, chrome plated), mix media, scrap, metal etc.), wall painting (wall art, graffiti or any other type of wall painting) of various themes related to Religious /National Importance/ Artistic / any other, as required by the HRDA.

The last date for submission of EOI is 22/10/2020 by 1700 hrs. The submission will be in Soft Copy (PDF format) and in Hard Copy at address provided below. The Firms/Agencies, if found meeting the requirements stipulated in the EOI, shall be called for Empanelment.

*(E-Mail for submission of documents admin.hda@gmail.com)

** (Additional details related to EOI on website- www.onlinehrda.com)

Hard Copy to:

Mr. A.R. JOSHI
Horticulture Officer
HRDA, Mayapur
Haridwar
Mobile:- 9897068264

Vice Chairman

HRDA

Phone No.-01334-221558, 220800

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Expression of Interest

1. Objective and scope of requirement:

Haridwar Rookee Development Authority (HRDA) invites Expression of Interest (EoI) from various Designers/Designer Firms/Agencies/Artist Firms for making and fixing of Murals (Mosaic, Tile, Concrete, Steel, Fibre, Mix Media, Scrap (3D & 2D) etc.), Sculptures (Bronze, stone carvings, steel, (plain, chrome plated), mix media, scrap, metal etc.), wall painting (wall art, graffiti or any other type pf wall painting) of various themes related to Religious /National Importance/ Artistic / any other, as required by the HRDA.

2. Instructions to the bidders

- a. All documents must be submitted in pdf format only.
- b. The documents must be submitted in soft copy via email per the details mentioned below
 - i. Email: admin.hda@gmail.com, deadline: 20/10/2020 before 1700 hours
 - ii. Documents submitted after the deadline mentioned above will not be accepted

3. Scope of Work: There are following categories of works for which the Firms will be shortlisted. The categories are as follows:

Work Categories	Work amount (in lacs)
A	150 - & Above
B	75 -150
C	25 - 75
D	10 – 25
E	5-10
F	0-5

The firms can apply in maximum 3 continuous categories. The firms should meet the Qualification criteria mentioned hereunder.

4. Qualification criteria

Interested parties / firms, willing to take complete responsibility, having required requisite capability and experience of carrying out such work are invited to submit their credentials and should provide documents demonstrating the required qualifications and relevant experience to execute the job. The short listing criteria shall be as under.

- a. The firms interested in executing the work must be legal entity in India

- b. Self-Attested affidavit of not being blacklisted by any Central / State Government Department/ Public Sector Undertaking (attested). Black listed firms will not be eligible to participate in this EOI
- c. Only those individual / firms / agencies, who have the track record of successfully completing “similar works” during past 7 (seven) years, are eligible to participate in this EOI. The firm must have completed at least 3 similar works in government Sector/religious/tourists. For this purpose “similar work” shall be defined as “works pertaining to:
- Murals (Mosaic, Tile, Concrete, Steel, Fibre, Mix, Scrap etc.) and,
 - Sculpture (Bronze, stone carvings, steel {plain, chrome plated}, mix media, scrap, metal, and
 - Wall painting (different types of work)

Work Categories	Work amount (in lacs)	Similar work requirement (INR)
A	150 - & Above	3 similar works > 60 lacs 2 Similar works > 75 lacs 1 similar work > 120 lacs
B	75 -150	3 similar works > 40 lacs 2 Similar works > 50 lacs 1 similar work > 80 lacs
C	25 - 75	3 similar works > 16 lacs 2 Similar works > 20 lacs 1 similar work > 32 lacs
D	10 - 25	3 similar works > 6 lacs 2 Similar works > 7.5 lacs 1 similar work > 12 lacs
E	5-10	3 similar works > 3.2 lacs 2 Similar works > 4 lacs 1 similar work > 6.5 lacs
F	0-5	3 similar works > 2 lacs 2 Similar works > 2.5 lacs 1 similar work > 4 lacs

Firm shall submit work completion certificate to meet the criteria mentioned above. Firm shall indicate the value of the order it has executed together with the details of name of the party, order value, scope of work / component breakup, completion period stipulated in the order and actual completion period. The completion certificate, awarded by the client should have a mention of start date, date of completion and value of the work executed by the Firm.

Note: Only copy of work order / letter of award / letter of work agreement alone shall not suffice Firms claim for executing the “Similar” work. Submitting completion certificate from the client on its letterhead along with supporting documents, as mentioned above, is mandatory to qualify.

- The firm shall have an average annual turnover as stipulated below in the last 3 (three) financial years (2016-17, 2017-18, 2018-19). Balance Sheets/Annual Reports

along with CA certificate must be submitted to demonstrate this criterion. Credentials of Parent company/sister concerns shall not be accepted.

Work Categories	Work amount (in lacs)	Average Annual Turn Over
A	150 & above	Greater than 1.5 crores
B	75 -150	Greater than 1 crores
C	25 - 75	Greater than 40 lacs
D	10 - 25	Greater than 15 lacs
E	5-10	Greater than 5 lacs
F	0-5	Greater than 2 lacs

- The firm must have its own artists, sculptors from recognized institutes. In this regard, the firm must submit the CVs of the artists it proposes to deploy on the project.

In addition to the documents mentioned above the firms should submit the following, however these shall not be criteria for shortlisting

- Copy of Certificate of Incorporation of the firm.
- Company profile and Past experience
- Bidders suggestions/Queries, requirements and expectations pertaining to scope of work, contractual framework and any other facilitation.
- GST registration certificate (attested)
- Affidavit stating authenticity experience, turnover and contact details. (attested)
- Memorandum and Articles of association in case of company/
- Partnership deed in case of partnership firm and Sole proprietor declaration in case of proprietor firm.
- Power of attorney for the person concerned to sign the relevant official documents pertaining to this EOI.
- MSME & NSIC registration certificate.

5. Conditions Governing the EOI

- Empanelment of firms shall mean shortlisting of firms for further tendering process.
- The firms that meet the eligibility criteria mentioned above in clause 4 shall be shortlisted. The shortlist will be valid for a period of 02 (Two) years from the date of issuance of empanelment letter. The same may be extended with the approval of the Vice Chairman, HRDA, Haridwar as per requirement of the ongoing projects.
- During the empanelment period, as and when HRDA, requires any assistance for carrying out a project the shortlisted DESIGNERS, DESIGNER FIRMS/ ARTISTS may be engaged as per procedure to be adopted and intimated in advance by HRDA.
- The HRDA makes no commitments, express or implied, that this process will result in guaranteed award of any consultancy assignment, as a result of this empanelment. The Authority, at its sole discretion, reserves the right to extend or discontinue the engagement at any time without assigning any reasons and shall not be liable to pay any compensation on this account. This empanelment would not, in any way, mean that the Authority would be paying any retainer-ship fee of

- monthly consultancy charges or any other form of remuneration to the empanelled Designers/ Designer Firms/ Agency/ Artists.
- e. The empanelled consultant shall not utilize or publish or disclose any statistics/ data/ proceedings/information collected during discharge of his function, without a written consent for the Authority in this regard. The Consultant shall be duty bound to hand over the entire record of assignments to the Authority before the expiry of the contract. The Authority will retain the absolute copyright of all such records, including but not limited to rights for adaptation/ translation/ preparation/ production/ alteration/ archiving and such documentation could be used in any future programmes of the Authority, as it may consider appropriate.
 - f. The empanelment will be discontinued if the empanelled agency fails to adhere to the Terms & Conditions of engagement, or to execute a contract or has executed unsatisfactorily. The decision of Vice Chairman, HRDA shall be considered final in this regard and dispute will be settled under the jurisdiction of District court, Haridwar, Uttarakhand.
 - g. The General Conditions, as reflected in the Expression of Interest (EOI) Floated on the official HRDA website www.onlinehrda.com; also stand valid unless any change therein is approved by Vice Chairman, HRDA.
 - h. No TA/DA will be given to empanelled Designers/ Designer Firms/ Agency/ Artists for meetings conducted by the Authority from time to time.
 - i. Work will be awarded as per the Experience of similar Nature of Work, Turnover submitted by the Firm.(as per approved tender policy of HRDA)
 - j. Earnest Money and Tender Fee, as per approved tender policy of HRDA, will have to be submitted by the Firm
6. This notice is issued only to elicit an Expression of Interest (EOI) from parties interested in the project and does not constitute any binding/commitment from HRDA to invite any or all the parties in the subsequent bidding process. HRDA will not be responsible/ liable to any party in any way for costs associated in preparation & submission of EOI. HRDA is also not obliged to share clarification related questions with other bidders than the one which seeks clarification.

**Vice Chairman
HRDA**

Disclaimer

1. This EoI document is neither an agreement nor an offer by HRDA to the prospective Applicants or any other person. The purpose of this EoI is to provide information to the interested parties that may be useful to them in the formulation of their documents pursuant to this EoI.
2. HRDA will not be responsible for any delay in receiving the Bids. The issue of this EOI does not imply that HRDA is bound to select an Applicant or to appoint the Successful Applicant, as the case may be. HRDA reserves the right to accept / reject any or all Bids submitted in response to this EOI document at any stage without assigning any reasons whatsoever. HRDA also reserves the right to withhold or withdraw the process at any stage with intimation to all who submitted the EOI Application.
3. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. HRDA accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
4. HRDA reserves the right to change / modify / amend any or all provisions of this EOI document. Such revisions to the EOI / amended EOI will be made available on the website of HRDA www.onlinehrda.com
5. The EOI evaluation involves for qualification of interested firms who makes the application in accordance with the provisions of this EOI.
6. If at any time during the evaluation of EOI, HRDA requires any clarification on the documents submitted by the prospective firms, it reserves the right to request a clarification so as to complete the evaluation.
7. At the end of this process of evaluation, HRDA will short-list the parties who comply with the EOI conditions.