


INVITATION FOR EXPRESSION OF INTEREST

FOR

EMPANELMENT OF
ARCHITECTS/STRUCTURE
ENGINEERS/URBAN PLANNERS FOR
VARIOUS BUILDINGS & OTHER CIVIL
ENGINEERING PROJECTS, LANDSCAPPING
AND INTERIOR DESIGNING PROJECTS OF

HARIDWAR-ROORKEE DEVELOPMENT
AUTHORITY

Haridwar -Roorkee Development Authority


अविभागीय अभियन्ता
हरिद्वार-रूढ़की विकास प्रा. अ. हरद्वार
हरिद्वार

INVITATION FOR EXPRESSION OF INTEREST

FOR

EMPANELMENT OF ARCHITECTS/STRUCTURE ENGINEERS/URBAN PLANNERS FOR VARIOUS BUILDINGS & OTHER CIVIL ENGINEERING PROJECTS, LANDSCAPING AND INTERIOR DESIGNING PROJECTS OF HARIDWAR-ROORKEE DEVELOPMENT AUTHORITY

Name of the Firm & Address:

.....
.....

Phone:

Fax:

E-Mail.....

Date:..

Vice Chairman

Haridwar-Roorkee Development Authority, Haridwar-249401

अधिकासी अभियन्ता
हरिद्वार-रूढ़की विकास प्रा. अ. अ. अ.
हरिद्वार

HARIDWAR-ROORKEE DEVELOPMENT AUTHORITY

EMPANELMENT OF ARCHITECTS/STRUCTURE ENGINEERS/URBAN PLANNERS FOR VARIOUS BUILDINGS & OTHER CIVIL ENGINEERING PROJECTS, LANDSCAPPING AND INTERIOR DESIGNING PROJECTS OF HARIDWAR-ROORKEE


DEVELOPMENT AUTHORITY

NOTICE INVITING EXPRESSION OF INTEREST

Haridwar-Roorkee Development Authority (HRDA) is responsible for development, implementation and maintenance of core civic services and infrastructure in the City. The authority intends to empanel Architects for various infrastructure development works in the City related to different types of buildings, Landscaping works, Interior designing and other Civil Engineering structured Project etc are invited to submit their Capability Statement in the standard Expression of Interest (EOI) document format. It is proposed to use this panel of Architects for various project planning and Sanctioning, project designing and development, project execution overall project management of works undertaken by Haridwar-Roorkee development Authority. Interested firms should submit their Capability Statement Online/Offline for the empanelment in a single document comprising their company profile, project experience, team composition, financial statements and other details as per the standard Performa in the EOI document. The detailed EOI document can be downloaded from the HRDA website. www.oumehrda.com and <https://uktenders.gov.in/>

The empanelment of Architects shall be done separately for A) **BUILDING WORKS & OTHER CIVIL ENGINEERING PROJECTS** B) **LANDSCAPPING WORKS** C) **INTERIOR DESIGNING WORKS** as per the project cost mentioned below. Architects are required to submit their application for each category separately.

Sr.	Category	Cost of Project for BUILDING WORKS 'A'	Cost of Project for PARK BEAUTIFICATION/LANDSCAPPING WORKS 'B'	Cost of Project for INTERIOR DESIGNING WORKS "C"
1	I	Up to 1 Cr.	Up to 1 Cr.	Up to 1 Cr.
2	II	1-5Cr.	1-5 Cr.	1-5 Cr
3	III	Above 5 Cr.	Above 5 Cr.	Above 5 Cr.


 अधिकारी का निदेश
 हरिद्वार-रूरकी विकास प्राधिकरण

Expression of Interest for Architects Empanelment

National and international Architects and firms having experience in Building & Other Civil Engineering Projects, Landscaping and Interior designing for above works shall only apply.

All future project works of HRDA shall be allotted to the empanelled Architects only after approval of the appropriate authority of HRDA

Eligibility criteria:

- The Architects desirous of being empanelled under a particular category of work shall have experience of successful completion of at least 2 similar projects as Principal Architect (consisting of both Pre-tender and Post Tender Activities) of cost mentioned below in appropriate category for Government. Semi Government or Private Sector. Certificate from the appropriate authority shall be enclosed to substantiate the fact
- The Architectural firm shall be registered before 2019 and should be operational in the infrastructure consulting field for Government. Semi Government and Private projects at least last 3 years.
- The average annual turnover of the Architect during the last 3 years shall be more than Rs. 5 Lakh for Category I, Rs. 25 Lakhs for Category II, Rs 50 Lakhs for Category III
The Architect/ Architectural firm should be members of The Indian Institute of Architects or Indian Council of Architects (CoA).

CATEGORY	'A'	'B'	'C'	Avg. Annual Turnover for last 3 years
I	Up to 1 cr.	Up to 1 cr.	Up to 1 cr.	Over 5 Lakh
II	1-5 cr.	1-5 cr.	1-5 cr.	Over 25 Lakh
III	Above 5 cr.	Above 5 cr.	Above 5 cr.	Over 50 Lakh

The EOI document can be downloaded from the <https://uktenders.gov.in/> Website from 09/04/2025 to 30/04/2025

Registration fee of Rs.5900/-for category should be paid in form of DD in favour of Haridwar-Roorkee Development Authority payable at Haridwar.

4
अधिसूचना
हरिद्वार-रूड़की विकास प्रा. अ. द्वारा
हरिद्वार

Tender Conditions:

1. Detailed EOI notice with terms and conditions is available on the website www.onlinehrda.com
2. The EOI document is non-transferable and cost is not refundable under any circumstances.
3. The last date for submission of duly filled EOI is 30/04/2025
4. not later than 3.00 pm.
5. The Vice Chairman, Haridwar-Roorkee Development Authority reserves the rights for accepting/ rejecting any or all tenders without assigning any reason thereof.

NOTES FOR SUBMISSION:

1. APPLICATION FOR REGISTRATION

The details for registration of with Terms & Conditions are available on HRDA's web site www.onlinehrda.com. Fees and procedure for registration and detailed information for registration are available with Planning Department of HRDA. Any clarification and additional information about this procedure can be obtained from the Administration officer, HRDA, Haridwar-Roorkee Development Authority, Haridwar-249401.


The Proposal will be submitted online in **uktenders.gov.in** only which should be accompanied by presentation also and authority can ask the bidder to do presentation IN PHYSICAL FORM.

2. DATE OF SUBMISSION

The last date of submission of EOI is 30/04/2025 up to 3.00 pm.

Executive Engineer,

Haridwar-Roorkee Development Authority


जुनिअरी ऑफिसर
हरिद्वार-रूड़की विकास अथरिटी
हरिद्वार

SCOPE OF WORK

1) THE PROJECT IN BRIEF

The Empanelment of Architects is proposed for Undertaking complete Architectural services for Buildings, Landscaping, Interior designing works and any other Civil Engineering structure project undertaken by the Haridwar-Roorkee Development Authority

2) OBJECTIVES

HRDA intends to empanel well qualified and experienced Architects as Architect and appoint them for detailed project designing and implementation as listed in greater details herein after:

- 1) To carry out DGPS and contour survey.
- 2) To carry out detailed Engineering Design, landscaping layout of all components of projects, making extensive use of current national "Best Practices for these types of projects.
- 3) TO carry out all tender activities for fixation of contract.
- 4) To provide saleable bid documents to supply them to intending bidders as per demand of Client.
- 5) To prepare submission drawing & sanctioning it from appropriate authority. After approval of appropriate authority, issuing construction working drawings necessary for the completion of the project.
- 6) To carry out periodic inspection and evaluation of works at site, so as to enable project completion within schedule.
- 7) To monitor and approve the detailed soil investigation and geotechnical exploration.
- 8) To approve the methodology and Specifications to the each item of work.
- 9) To keep record of all the pre-construction, during construction and record drawings, maps and other relevant documents and digitize them and hand over to HRDA after project completion.
- 10) To provide techno legal services during and after project implementation (during Defect Liability Period)
- 11) To assist HRDA in replying the queries in technical and financial audit of the project.
- 12) To assist HRDA in preparing replies/documents for any dispute till settlement of disputes.
- 13) To Provide RCC/Structural design.

व्यवसायी अभियन्ता

हरिद्वार-रूढ़ी विकास प्राधिकरण

3) AN OUTLINE OF THE TASK TO BE CARRIED OUT BY THE EMPANELED ARCHITECTS

The Architect is expected to provide architectural services and assistance to the HRDA for the management and implementation of all activities to be carried out under the proposed projects. These services will require appropriate soils and expertise during implementation of the projects, as outlined fully below.

A In providing these services, the Architect may choose to make use of the local technical resources in the preparation of the detailed Engineering Design of the project under sub-contractual or sub consultancy arrangements. In all circumstances, however the Architect must exercise direct over riding responsibility for the quality of the output of such arrangements and for timely and effective integration of such outputs into the overall requirements under these services. The Architect must at all times retain direct responsibility for reviewing and approving the work programming, reports, drawings and any other output prepared under these tasks by participating with local sub-contractor, or sub-architects.

B Accordingly, the Architect will be required to provide staffing resource of demonstrably sound and extensive expertise in the monitoring and supervision of construction project involving high traffic levels based on high design standards While executing the activities set in TOR by the Architect, it is obligatory to take approvals that are deemed necessary from various relevant agencies like but not limited to HRDA, Railways, Local administrative bodies, MOD, irrigation dept, Defence, or any other Govt./Semi Govt planning Authority etc. The client will use his good offices to assist.

4) SCOPE OF WORK

The scope of the Consultancy assignment is divided in font (04) phases Phase I to PHASE- III include the Pre Tender activities for the project and Phase IV encompasses the Post Tender activities for the project.

PART-I ARCHITECTURE

- 1 Taking Client's instruction and preparation of design brief.
- 2 Detailed site joint inspection along with HRDA Engineers for ascertaining feasibility of site and finalizing Building lines/Red/Blue lines and general features
- 3 Sub Grade Characteristics and Strength.
- 4 Site evaluation, analysis and impact of existing and / or proposed development on its immediate environs & Feasibility report of Project mentioning different sources of income for HRDA.

↓

अविभासी अभियन्ता
हरिद्वार-खड़की विकास प्राधिकरण
हरिद्वार

- 6 RCC/Structural design
- 7 Sanitary, Plumbing, drainage and sewerage design.
- 8 Electrical, electronic, communication systems and design.
- 9 Heating, ventilation and air conditioning design (HVAC) and other mechanical systems.
- 10 Elevators, escalators etc design.
- 11 Fire detection, Fire protection and security system etc design.
- 12 Rain water harvesting design, drawing and permission.
- 13 NOC for environmental clearance.
- 14 Periodic inspection and development and evaluation of Construction works.
- 15 Building Permission (Commencement, Plinth Checking and Completion) Certificate.
- 16 To assist HRDA for Registration in RERA.

PART -II ALLIED FIELDS.


- 17 Landscape Architecture

The Architects shall work out appropriate plan for planting of trees(specifying type of plantation), horticulture, floriculture along the flowerbed, nature strips and making the overall plot landscape pleasing. The existing trees /plants shall be retained to the extent possible.

- 18 Interior Architecture
- 19 Architectural conservation
- 20 Retrofitting of Buildings or Part of Building
- 21 Graphic design and Signage.

5) SCHEDULE OF SERVICES

The Architect shall, after taking instruction from client, render the following services.


अभिभासी वाणिज्य
अधिकार-सूचकी विकास प्र. सं. १०००
अधिकार

STAGE-1: CONCEPT DESIGN

1 To carry out Plane table and Contour survey mentioning all overhead and underground details, Ascertain client's requirements, examine site constraints and potential, and prepare a design brief for client's approval.

2. Prepare report on site evaluation, state of existing building, if any, and analysis and impact of existing and / or proposed development on its immediate environs & Feasibility report of Project mentioning different sources of income for HRDA

3 Detailed site joint inspection along with HRDA Engineers for ascertaining feasibility of site and finalizing Building lines/ Red /Blue lines and general features. This involves carrying out detailed site survey to get complete details of land, buildings and over-head wires, underground or over ground pipes, cables etc. details of level crossings, over-head structures etc.

For the proposed Structure, the test pits for sub grade soil shall be as per IS code or when the change in soil type occurs whichever is earlier. A minimum of five samples should be tested corresponding to each homogeneous segment.

The testing for sub grade soil shall include,

- I) In site density & moisture content at each test pit.
- II) Field Safe Bearing Capacity.
- III) Characteristics (Grain Size & Atterberg limits) at each test pit.


For problematic soils, testing shall be more rigorous. The characteristics of soil with regard to permeability and consolidation shall also be determined for these soils. The frequency of sampling and testing of these soils shall be finalized in consultation with the HRDA Officers after the problematic soil types are identified.

4 Furnish reports on measures required to be taken to mitigate the adverse impact, if any, of the existing and/ or proposed development on its immediate environment.

5 Prepare conceptual design with reference to requirement given and prepare rough estimate of cost on area basis

STAGE II: PRELIMINARY DESIGN AND DRAWING

Modify the conceptual designs incorporating required changes and prepare the preliminary drawings, sketches, study model, PPT, 3-D model, walk through model etc. for the client's approval along with preliminary estimate of cost on area basis. Walk through model shall prepare for Projects more than 5 Cr. Or other important Projects as directed by Officer-in-Charge


अभिभासी अभियन्ता
अभिभासी अभियन्ता
अभिभासी अभियन्ता

STAGE III: DRAWINGS FOR CLIENT'S/ STATUTORY APPROVALS.

This phase shall consist of

- 1) Prepare drawings necessary for HRDA/ Statutory Approvals and ensure Compliance with Codes, Standards and Legislation as applicable.
- 2) Preparation of the detailed estimates with Rate analysis of Non-DSR items, working drawings, Specifications and obtaining the technical sanction from the competent authority in the HRDA. This proposal shall include the detailed engineering design, quantity and cost estimates etc.
- 3) Architects has to prepare PPT's and Report with relevant documents and getting approval of Concerned officer, before preparing detail Estimate and Building Permissions Proposals.


STAGE IV: WORKING DRAWINGS AND TENDER DOCUMENTS

Prepare working drawing, Specifications and schedule of quantities sufficient to prepare estimate of cost and tender documents including code of practice covering aspect like mode of measurements, method of payments, quality control, and procedures on materials and works and other condition of contracts.

The Architects shall prepare detailed estimates for quantities and project cost for the entire project (including Civil, Water supply, sewerage, Fire Fighting and Electrical works) based on Current DSR & HRDA Approved Rate Analysis for the inputs. The estimation of quantities shall be based on detailed design of various components of the projects.

This part shall consist of preparation of Draft Tender Papers (DTP) as per HRDA standard practice and obtaining the approval the competent authority of HRDA. This shall include

1. Preparation of detailed Rate analysis of Non DSR items, Tender schedules, Bill of Quantities, General and Special conditions of contract. tender drawings etc and obtaining the approval of HRDA.
2. Architects shall hold meeting with HRDA to fix up a completion schedule of the entire work prior to the calling of tenders.
- 3 The HRDA shall then invite bids for the work based on the DTP Volume I (non variable), Volume II, III shall be prepared by Architect and approved by HRDA
4. Architect shall make available Minimum 5 sets of tender documents. (As per Requirement)
5. Architect shall assist in holding pre tender conference for prospective bidders in the HRDA Office.
6. Architect shall scrutinize the bids received for the work and submit the recommendation report to HRDA.


विश्वशाली अभियन्ता
हरिद्वार-सड़की विभाग न. १०००
हरिद्वार

7. HRDA shall thereafter execute the Contract agreement with the successful bidder for the work.
8. Architect shall assist in HRDA in timely completion of the work.
9. Architect shall initiate the action for shifting of the utility services in consultation with various departments of HRDA, Jal Nigam, Jal Sansthan or any other Govt./Semi Govt. or Private Department.

STAGE V: APPOINTMENT OF CONTRACTOR

Assist HRDA for invite, receive and analysis of tenders; and appointment of contractor.


STAGE VI: CONSTRUCTION

- 1 Prepare and issue working drawings and details for proper execution works during construction in time.
- 2 Approve samples of various elements and components.
- 3 Check and approve drawing submitted by contractor/ vendors.
- 4 Day to day Supervision of work
- 5 Visit the site of work, at interval mutually agreed upon, to inspect and evaluate the construction works and where necessary clarify any decision, offer interpretation of the drawing/specifications, attend conferences and meetings to ensure that the project proceeds generally in accordance with the conditions of contract and keep the client informed and render advice on actions, if required.
- 6 Issue certificate of virtual completion of works.

This shall consist of the services to be rendered during the actual work execution and the Defect Liability period of the work.

STAGE V: COMPLETION

Prepare and submit completion report and drawings for the project as per requirement of client and obtain "Completion/occupancy Certificate" from Statutory authorities.


सहायक सचिव
हरिद्वार-सहकारी विकास प्राधिकरण
हरिद्वार

Prepare and submit completion report and drawing 'for the project, as per requirement of client and obtain "Completion/occupancy Certificate" from Statutory authorities.

6) TIME SCHEDULE


The Architect shall, in consultation with the client, Prepare a time schedule in respect of various services to be rendered and discharged of client's obligations.

7) TERMINATION OF AGREEMENT

- 1) Agreement between the Architect and the client may be terminated by either one giving the other a written notice of not less than 30(Thirty) days, should either fail substantially to perform his part of responsibility/ duties.
- 2) In the event of Architect's firm closing its business or the Client having terminated the agreement, the Client shall have the right to employ Another Architect to complete the work. Actual work done up to date payment to the Previous Architect shall be made by Client.
- 3) HRDA will not require NOC of Previous Architect in any case for Appointment of New Architect.

8) TERMS OF REFERENCE OF ARCHITECTURAL SERVICES

- 1) Architect shall carry out the work as per the Phases mentioned in this document.
- 2) It is expected that the Architect will furnish such proposal which will meet all the requirements like constraint of space, ease in construction. minimum construction period which will be substantially cost effective. The Architect shall be prepared to work out alternatives without any extra cost, if asked for preparation of various alternatives shall be considered as a part of the scheme and is considered as included under the fees payable to the Architects. However revised proposal shall be submitted within fair time period as decided by the Officer-in-charge in consultation with Architect
- 3) In case of contractors own design the Architect shall render the services of Proof checking of the contractors design.
- 4) The Architect shall perform all the duties functions as directed by Officer-in-charge. In matters related to financial liabilities the same shall be referred to HRDA before issuing any instructions to the Contractor.


प्रदेशीय अभियन्ता
परिहार-ऊर्ध्व विकास
परिहार

5) The Architect shall obtain prior approval if required if any, of the competent Authority Engineer in charge in respect of the following items as well as any other matter involving financial implications from the client.

- a) Approving subletting of the work.
- b) Printing claims to the agency.
- c) Ordering suspension of the work.
- d) Determining an extension of time,
- e) Waiving off the penalty and arranging the repayment of, compensation for delay
- 1) Issuing a variation order.
- g) Ordering any works /test beyond the scope of the contract.
- h) Determining rates for the extra tied / extra work.
- i) Any variation in the contract.condition
- l) Approval to designs submitted by the Contractor.
- k) Any order / instruction beyond the conditions of contract.


6) The Team Leader shall visit the work site personally from time to time at least twice in a week for ascertaining that the work is being carried out satisfactorily and also for studying the problems on the spot and giving necessary clarifications / directions

7) The Architect shall engage and retain for the purpose adequate supervisory staff as agreed unto between the client and the Architect. The supervisory staff shall consist of skilled and experienced technical men and the Architect shall undertake to keep a qualified and experienced technical Resident / Site Engineer who shall always be in charge of the works and be available on the site until the project is completed.

8) The Resident Engineer available at site shall receive instruction on behalf of the Architects, which may be given from time to time either by the HRDA or the Inspection Officers duly authorized by HRDA.

9) The Architect shall ensure that all observations made during the periodic visits by the various inspecting officers about the quality of work are attended to by the contractor.

10) The Architect shall deploy staff, transport at the site of work for supervision and constant day to day technical supervision over the construction including checking layout, checking requirements of material and their procurement in time, checking their quality conforming to


अविभागीय जलिनमन्त्रालय
हरिद्वार-खडकी विकास प्राधिकरण
हरिद्वार

appointment of any engineering staff by the client at the site of the work shall not in any way diminish the responsibility of the Architects in this respect.

13) The Architect shall not have any objection to the client maintaining any civil engineering staff at its own cost at the site of works to carry out work and duties allotted to them by the client in respect of works at the site.

14) The Architect shall suggest to client modifications if any, due to site conditions and advising regarding cost variations, on account of extra items and excesses on the contract.

15) The Architect shall ensure regular and timely flow of working drawing/instructions.

16) The Architect shall monitor the progress by using modern methods of control such as computerized CPM and submission of progress reports of work executed monthly. Both financial and physical progress reports with reference to prefixed targets will be prepared. Constant review of progress within prescribed time and cost parameters will have to be done by the Project Officer who will also suggest improvements from time to time,

17) The Architect shall undertake complete administration and management of contract till expiry of the defect liability period and payment of final dues to the Contractor.

18) The Architect shall obtain 05 sets of corrected "AS BUILT" drawings from the contractor along with soft copy of works carried out then only the final payment is to be proposed by Architect.

19) The Architect shall advise the client with regards to extra claim / disputes, if any till the cases are settled. The Architect will also be required to brief the legal adviser/legal Architect of the client on cases pertaining to the work.

20) The Architect shall render to the Client, every assistance, all technical services guidance or advice or any matter concerning the technical and engineering aspects of the project including periodical interaction and also through inviting experts on specific subjects with Clients prior approval.


21) During execution, if any modification is suggested by the HRDA Architect shall submit the cost & time implication of the same.

अविभाजित अविभाजित
अविभाजित-अविभाजित विकास प्राधिकरण
अविभाजित

Expression of Interest for Architect Empanelment

CATEGORY 1 - Project Cost Up to 1cr.


Sr. No	Description	Frequency of visits	Qualification and experience	Task Assigned
1	Architect/ Team Leader	Twice a. week	Graduate with experience more than 5 Years.	Guidance to Project Engineer/Resident Engineer,with Client & Contractor. Visit site twice in a week with J.E. AE, EE. V.C: & submit report to Officer-in - charge. Attend meeting and be: available any time and as and when required for consultation or site visit Team feeder should be responsible for any data required for updating of web site of HRDA
2	Project Engineer / Resident Engineer — (1 No)	As and when required	Graduate/Diploma with experience of 2 ,to 5 years out of which 2 years should be relevant exp.	Overall control of site and should not Attend or involve any other assignment. At least one P.M/R.E. for two works shall be appointed full time, by the Architect.
3	Drawing Experts (2 Nos)	As and When required	Experience of 2 Years	Drawing of all works, phasing etc. and Liaoning with HRDA for approvals.


सचिवकारी अभियन्ता
हरियाणा-सहकारी विकास प्राधिकरण
हरियाणा

CATEGORY II & III - Project cost above 1 Crore

Sr. No	Description	Frequency of visits	Qualification and experience	Task assigned
1	Architect/ Team Leader	Twice a week	MArch/Mplan/Mtech/ M.B.A with experience more than 15 yrs	Guidance to Project engineer / Resident Engineer. Lassoing with Client & Contractor. Visit site twice in a week with J.E. & A.E.E.E. & submit report to Engineer —in charge. Attend. meeting and be available arty time and as and when required for consultation or site, visit. Team leader should be responsible for any data required for updating of web site of HRDA
2	Project Engineer / Architects- (2 No)	As and when required	Graduate in civil engineer/ Aechitecture Experience of 10 years	Overall control. of site and should not attend or involve any other assignment. At least one P.M./R.E. for two works shall be appointed full time, by the Architect.
3	Asst. Project: Engineer (3Nos)	As and when required	Graduate/Diploma with experience of 5 years.	Quality Control and data processing.
5	Resident Engineer/ Civil Engineer	As and when required.	Graduate in civil engineer with exp of more than 5 years	Supervision of Civil Works.
6	Drawing Experts(3 Nos)	Full Time at Head Office	Exp. Of 5 yrs	Drawing of all works, Phasing and lionizing with HRDA for approval.
7	Structural Engineer	As and when required	Me/Mtech structure with 5 years exp. In Building and other structure design	Structure design of all works.
8	MEP Engineer	As and when required	B Tech Electrical/Mechanical with exp of more than 5years	Supervision of Electrical/ Meachanical Works.

Note: The above requirement is indicative only & adjustment should be made as per the requirement and speed of the work.


 ...
 ...
 ...

9) PERSONAL, EQUIPMENT, FACILITIES & SERVICES OF OTHERS TO BE PROVIDED BY TBE CLIENTS


- 1) Issue of authority/ recommendation letters.
- 2) Provide Architects; sub Architects and the personnel with the work permits and such other documents as shall be necessary to enable the Architects, sub Architects or personnel to perform the services.

2 Access to Land

The Client warrant that the Architects shall have, free of charge, unimpeded access to all land in respect of which access is required for the performance of the services. The Client will be responsible for any damage to such land or any property thereon resulting from such access and will indemnify for any such damage unless such damage is caused by the default or negligence of the Architect or any Sub Architect or their personnel.

3 Site Office & Furniture, Laboratory

Architect shall make own arrangement. The site office may be provided during the post tender activity to the Contractor. These facilities will be provided only during Construction contract period, which shall be included by the Architect in the construction contract document. The ownership of the same shall be of client/ contractor.


अविभासी जम्हियन्ता
हरिद्वार-सड़की विकास प्राधिकरण
हरिद्वार

10) GUIDELINES FOR SUBMISSION OF EOI


1.INTRODUCTION

Haridwar-Roorkee Development Authority (HRDA) is responsible for development, implementation and maintenance of core civic services and infrastructure in the Cities of Haridwar, Roorkee and Rishikesh. Haridwar-Roorkee Development Authority intends to empanel Architects for various infrastructure development works in these Cities. Firms having experience in various type to Building works, Urban Development projects, Landscaping works like Garden development, Erection of statue, river front development Interior designing works and any other Civil engineer structure/ Project etc. are invited to submit their Capability Statement in the standard Expression of Interest (EOI) document. It is proposed to use this panel of Architects for various project planning, project development, project execution and overall project management of works undertaken by Haridwar-Roorkee Development Authority. Interested firms may send their Capability Statement for the empanelment in a single document comprising their company profile, project experience, team composition, financial statements and any other details as per the standard Performa in the EOI document. The detailed EOI document can be downloaded from the HRDA website:- www.onlinehrda.com

The empanelment of Architects shall be done separately for A) BUILDING WORKS & OTHER CIVIL ENGINEERING PROJECTS B) LANDSCAPPING WORKS C) INTERIOR DESIGNING WORKS as per the project cost mentioned below. Architects are required submit their application for each category separately.

Sr.	Category	Cost of Project for BUILDING WORKS 'A'	Cost of Project for PARK BEAUTIFICATION/LANDSCAPPING WORKS 'B'	Cost of Project for INTERIOR DESIGNING WORKS "C"
1	I	Up to 1 Cr.	Up to 1 Cr.	Up to 1 Cr.
2	II	1-5 Cr.	1-5 Cr.	1-5 Cr.
3	III	Above 5 Cr	Above 5 Cr	Above 5 Cr

The proposals must be signed as detailed below:


 अपिशासी अभियन्ता
 हरिद्वार-रूडकी विकास प्राधिकरण
 हरिद्वार

2. SUBMISSION OF PROPOSAL

The EOI proposal shall be prepared in the standard Performa and submitted separately for each Work Type (i.e. Separately for Building works and other structure works, Landscaping works and Interior designing works) in the appropriate project cost category. The EOI shall be accompanied by

1. Company Profile
2. List of Technical Staff employed on the role of Architects (part time staff associated with Architect shall not be considered)
3. Detailed CV of the technical staff.
4. List of equipment, facilities available with the Architect for performing the activities of TOR.
5. Any other document relevant to the submission of EOI.

3. PREPARATION OF PROPOSAL

The submission envelop must be clearly marked

"EMPANELMENT OF PROJECT MANAGEMENT ARCHITECTS FOR VARIOUS PROJECTS OF HARIDWAR-ROORKEE DEVELOPMENT AUTHORITY FOR -

A. BUILDING WORKS & OTHER CIVIL ENGINEERING PROJECTS

B. LANDSCAPPING WORKS.

C. INTERIOR DESIGNING WORKS.

IN CATEGORY.....

(I,II,III)

Cover should also indicate name, address and contact details of the Architect

All proposals must be prepared in indelible ink must be signed by the authorized representative of the bidder on all pages. The CV of the staff shall be signed by the staff member in indelible ink.

The proposal should not contain any interrelations or overwriting except as necessary to correct errors made by bidders themselves, in which case such corrections must be initialed by person or persons signing the proposal, Conditional proposal shall be summarily rejected.



अविशर्सी जमियन्ता
हरिद्वार-रुड़की विकास प्रे सरण
हरिद्वार

EVALUATION OF PROPOSAL

Proposal will be evaluated as per of the Data Sheet

5) DATA SHEET

- 1) Scope of Work- As per EOI
- 2) The proposal address to The Executive Engineer, Haridwar-Roorkee Development Authority, Haridwar-249401
- 3) Registration Fee Fee- Rs. 5900.00 (Rs. Five Thousand Nine Hundered only) (Non-Refundable for 1 category)
- 4) The EOI documents must be submitted at office only.

6) Eligibility criteria:

A) The Architect desirous of being empanelled under a particular category of work shall have experience of successful completion of Project Architectural Consultancy services of at least 2 similar projects as Principal Architects (consisting of both Pre-tender and Post Tender Activities) of cost mentioned below for appropriate category for Government and Semi Government & Private works projects. Certificate from the appropriate authority shall be enclosed to substantiate the fact. Works performed by the Architect directly for the Client shall only be considered. Works performed though subletting from Principal Architect shall not be considered valid for this criterion.

B) The Architectural firm shall be registered before 2019 and should be operational in the infrastructure consulting field for Government, Semi Government and Private projects at leastlast 3 years

C) The average annual turnover of the Architect during the last 3 years i.e.(2021-22, 2022-23, 2023-24) shall be more than Rs. 5 Lakh for Category 1, Rs. 25 Lakh for Category II, Rs. 50 Lakh for Category III

D)The Architect/ Architectural firm should be members of The Indian Institute of Architects or Indian Council of Architects (CoA).

CATEGORY	'A'	'B'	'C'	Avg. Annual Turnover for last 3 years
I	Up to 1 cr.	Up to 1 cr.	Up to 1 cr.	5 Lakhs
II	From 1Cr- 5cr	From 1Cr- 5cr	From 1Cr- 5cr	25 Lakhs
III	Above 5cr	Above 5cr	Above 5cr	50 Lakhs

अधिकार-संकेत विकारः
 अभियन्ता
 6


Technical Documentation

SR.	Experience
1.	Exp. In similar Govt. Semi Govt., Municipal Corporation & Private Projects.
2.	Staff Availability with Architect
3.	Facilities available with architect

Financial

SR.	Experience
1.	Net Worth in last 3 audited financial years
2.	Avg. Aggregate net cash accruals in the last 3 years


The right to allocate any individual project to the Empanelled Architect or non Empanelled Architect shall rest with the Vice-Chairman, HRDA.


अधिसाक्षी अभियन्ता
हरिद्वार-शुद्धी विकास प्र. सं. सं. सं.
हरिद्वार

Format for Experience of Development and implementation of similar Infrastructure Projects

Sr.	Name of Project	Name of Clients	Types of projects (BOP/PPP/Budgeted)	Description of project	Name of Agency	Project Cost	Certificate Attached	Remarks

Sr.	Particulars	2018-19	2019-20	2020-21
1	Total assets			
2	Current Assets			
3	Paid up Equity			
4	Total Reserves			
5	Total Liabilities			
6	Current Liabilities			
7	Total Turnover			
8	Depreciation			
9	Profit After Tax			
10	Net Worth			
11	Net Cash accruals			
12	Remarks			


 अधिशासी अभियन्ता
 हरिद्वार-सड़की विकास म. करण
 हरिद्वार

7) Other Terms and Condition

- 1) All the Fees shall be subjected service tax or at the rate as may be applicable at the time of billing as per Government rules and the same, shall be paid with every bill in addition to the fees paid above.
- 2) If the work of the contractor is stripped due to unforeseen reasons beyond the control of HRDA and contractor, the HRDA shall direct the Architect to stop the deployment of his personal on site for approved period. For this period the Architect shall not liable for any payment / fees from HRDA.
- 3) After completion of Original Time Limit, Architect has to provide his all services regarding concerned work up to Completion/ Inauguration of Project without any extra cost.
- 4) The above fee is including **Plane table** and Contour Survey, carrying out Soil Investigation, RCC/Structural design, Preparing Models, Computer Simulations, Fees paid to Experts in the various field and for preparing any type of report.
- 5) In case of direct appointment of Architect, maximum works allotted to Architect shall be such that Architectural fee paid per year, per time will not be more than Rs.1.00 Cr.
- 6) Maximum amount paid to Architect for per-tender and post-tender will finalize before starting of work If Project cost has been increased (in case of Revised Estimate) due to any reason Payment for the increased cost of work will got paid to Architect.
- 7) This panel shall be valid for three year.
- 8) All policy decisions / Circulars made by HRDA or any other Govt. /Semi Govt department, shall be binding on Architect.
- 9) Penalty for Non-performance/ Deficiency of services. The following penalty shall lie applicable to the Architect on the above fees for non-performance, wrong decisions or deficiency of services to HRDA subject to maximum 6% of total fees payable to the Architect

Executive Engineer


Haridwar-Roorkee Development Authority, Haridwar-249401

हरिद्वार विकास प्राधिकरण
हरिद्वार

Invitation For Expression of Interest for Empanelment of Architects For Various Buildings & Other Civil Engineering Projects, Landscaping & Interior Designing Projects of Haridwar-Roorkee Development Authority

REGISTRATION FORM

Name of the Organization/Firm/ Architect	
Address along with contact No.	
E-mail Address	
Year of Establishment	
Status of the firm (whether Individual/ company/Firm/Proprietorship)	
Name of the Directors / Partners / Proprietor / and their contact No.	
Whether registered with council of Architecture. If so, mention no. And date.	
Whether an assess of Income Tax. If so, Mention PAN NO. Furnish copies of Income tax return submitted. (last three years)	
Furnish copies of Audited Balance sheet & profit and loss account. (For last three years)	
If you are registered in the panel of other organization / statutory bodies such as CPWD, PWD , MES , Banks other organizations etc. (Attach their certificates)	
What are your field of activities?	
Furnish the name of three responsible persons who will be in a position to certify about the quality as well as performance of your organization.	


अभिषेकी अभियन्ता
हरिद्वार-रूढ़की विकास प्राधिकरण
हरिद्वार